



The City of Rittman Offices

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Bobbie Beshara
City Manager
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Record Commission meeting minutes
5/26/2022

Meeting called to order at 3:01 PM.

Roll call: Matt Simpson, Matt Bubp, and Bobbie Beshara

Pat Watts could not attend the meeting.

Deferred approval of minutes of May 7, 2021 by Matt Simpson; Seconded by Matt Bubp until next meeting. Motion carried.

RC3 discussion: Matt Bubp explained that nothing has changed so what Matt is doing is advancing the dates one year from last year. An additional change is rather than putting a beginning date he is putting in the word "through" for the beginning date. Matt Bubp will submit this document ASAP after approval.

Matt Bubp made a motion to approve the RC3 for record disposal with a destruction date of July 30, 2022; Matt Simpson seconded the motion. Motion carried.

Meeting adjourned at 3:07 PM

Respectfully submitted,


Bobbie Beshara