

**RITTMAN CITY COUNCIL – AGENDA
REGULAR MEETING
March 28, 2022 at 7:00 p.m.**

- 1. Invocation**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes**
 - a. March 14, 2022**
 - b. March 21, 2022 - Special Meeting**
- 5. Citizens Forum**
- 6. Old Business**
 - a. Ord. No. 8281 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Authorizing the Municipal Manager to Purchase a Vactor 2110I Sewer Jet and Related Equipment from Jack Doheny Companies, Inc., of Twinsburg, Ohio for a Sum not to Exceed \$408,845.00 Pursuant to the Ohio Cooperative Purchasing Act and Declaring an Emergency. Second and Third Reading.**
 - b. Ord. No. 8282 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending Section 171.55 Computation and Use of Vacation of the Codified Ordinances of the City of Rittman. Second Reading**
- 7. New Business**
 - a. Ord. No. 8284 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending the Annual Appropriation Ordinance No. 8258, as Amended According to the Attached Sheet(s) Declaring an Emergency. Three Readings.**
- 8. City Manager’s Remarks**
- 9. Finance Director’s Remarks**
- 10. Council Remarks**
 - a. Motion to Go into Executive Session – in Accordance with Any Subject Under ORC 121.22 (if needed).**
 - b. Motion to Come out of Executive Session.**
- 11. Adjournment**

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held March 14,

20 22

**Rittman City Council Met in a
REGULAR MEETING
Monday, March 14, 2022
7:00 p.m.**

Members Present: Chuck Wyatt, Ken Park, Amanda Nelson, Dave Williams and Melissa Shows

Members Absent: Josh Carey

Presiding: Mayor William Robertson

The invocation was given by Dave Williams followed by the pledge of allegiance.

Approval of Minutes – February 14, 2022

Williams so moved, all Yeas on roll call and **motion carried.**

Workshop

a. Preliminary Discussion Regarding Sewer Extension to Sterling. Josh Slaga from GPD Group attended to discuss the possibility of extending Rittman's sewer line into Sterling. Sterling approached the city regarding this possibility due to the EPA requiring for Sterling residents. Wayne County would build four lift stations with the possibility of Rittman employees maintaining and checking them. Also discussed was the rate that the city would charge Sterling residents. Sterling would like to be charged the rate for Rittman residents. Residents that live outside the city limits who have sewer service pay the rate plus an extra 1.5%.

Citizens Forum

None

Old Business

None

New Business

a. Ord. No. 8281 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Authorizing the Municipal Manager to Purchase a Vactor 2110I Sewer Jet and Related Equipment from Jack Doheny Companies, Inc., of Twinsburg, Ohio for a Sum not to Exceed \$408,845.00 Pursuant to the Ohio Cooperative Purchasing Act and Declaring an Emergency. Three Readings. Ord. No. 8281 was read on first reading. Shows moved to suspend the rules, upon roll call Shows – Yes, Nelson – Yes, Williams – No, Wyatt – Yes, and Park – Yes. Shows moved to adopt. Bulp stated that this is a purchase that is on the Capital Plan. It is on the Capital Plan for next year. We will likely be leasing it so it will not be a one-time outlay of money. The reason we are talking about it now is because we need to pass this to get on the production schedule so we can get the truck in 2023. This is not a purchase being made this year. We will not be taking delivery or paying for it until January, 2023. Brown was asked how he felt about this truck. Brown responded is a newer model to what they have now. The machine that we have now will go to the street department. They are in the process of hiring a storm water person. If they are going to do storm water work, and if we don't get this new one, they will be using the old truck when we need it. Simpson stated that the rules are not suspended. Not less than five members of Council are needed to suspend rules. Williams stated he does not oppose this, he just wanted to give the public a chance to comment, that

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DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held March 14,

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we just don't fast track a big purchase. Shows amended the motion to move to second, all Yeas on roll call and **motion carried.**

b. Ord. No. 8282 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending Section 171.55 Computation and Use of Vacation of the Codified Ordinances of the City of Rittman.

First Reading. Ord. No. 8282 was read on first reading. Nelson moved to place on second. Williams inquired what brought this up. Bulp stated that around 2011 it was amended to include language that said that any employee can add to their vacation bank at any time, however much they would earn in a two-year period. If you earned two weeks of vacation in a year you can have four weeks banked at any given time. Once you hit that you stop accruing vacation until you use something. When that happened the prior verbiage that states employees can carry over one week of vacation in a year was never taken out. We have been operating with the two-year cap since then. It is still in the language that you can only carry one week year to year. Now we would like to clean it up. All Yeas on roll call and **motion carried.**

City Manager Remarks

WJR Nature Preserve Driveway Update on Route 57/Industrial Street property.

Last week Morton Salt and the City finalized the purchase agreement for the Morton Salt property, Parcel #'s 60-00008.002 and 63-01646.001 for the agreed upon price of \$26,500 however, as there were trees that needed to be removed, prior to the signing of the purchase agreement, Morton Salt and I executed a simple agreement so that Haynes Construction could remove some trees for the driveway that will be built on Route 57 to enter the WJR Nature Preserve. Tree removal is not permitted between April 1st and September 30th in Ohio and we wanted to make certain we didn't miss that deadline. (Please see attached information regarding Indiana Bats)

We also have finalized the agreements between the city and Morton Salt for the purchase of the Industrial Street properties and the sale of the Salt Street property to Morton Salt. This was started prior to my coming to the city and I am very happy that we are finalizing these agreements. We are working with Ohio Title on the closing of these properties as well as the parcels on Route 57.

Thank you to the Morton Salt team and our Law Director, Matt Simpson, for their hard work on these agreements. It is a pleasure working with each of them.

Brush pick-up. Please share with your neighbors and friends that monthly brush pickup will resume citywide beginning Wednesday, April 6, 2022. Please call 330-925-2045 by 3:00 p.m. the Tuesday prior to the first Wednesday of each month to add your address to the pickup list. Please place your brush, in manageable lengths, curbside prior to the morning of the pick-up date. Thank you for your cooperation.

Utilities Supervisor. Russ Barnes is with us tonight who started working for us last Monday as our Utilities Supervisor. We believe Russ will be a great asset to our team and might just become the best prankster the city has ever seen! (Ask Mike how he got him as Mike is close to losing his title 😊) Welcome, Russ!

Grant Award. The city received a grant of \$2.6 million as part of the Community Funding Project submitted by Representative Anthony Gonzalez to the House of Representatives for our main transmission waterline project. This grant will help tremendously as this project is estimated to cost over \$3.4 million to replace this main water line. The remainder of the project will be funded through a loan from the Ohio EPA. Thanks to Josh Slaga, our engineer from GPD and Mike Brown, our Utilities Director for working

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Minutes of Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

Held March 14,

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diligently to help secure these funds and, of course, to Rep. Gonzalez, the United House of Reps and the United States Senate for approving this project. We are very grateful!

Finance Director's Remarks

Nothing tonight.

a. Approval of Financial Report for February, 2022. Shows moved to approve, all Yeas on roll call and **motion carried.**

Council Remarks

Park – welcome Russ, glad to see that you are going to keep the humor. Thank you everyone for the information and free education, I love it every time I come here.

Wyatt – Russ, welcome to Rittman.

Williams – welcome Russ, it's good to have someone who looks like Stone Cold Steve Austin to back up Mike. I hope you have a safe and good time and I hope the knowledge you bring will really help our city out.

Nelson – the Easter Basket giveaway is the 16th of April; we are still looking for donations for that. Don't forget if you haven't already told Garrick that you are coming to the Annual Banquet, you still need to do that. April 20th is the deadline.

Shows - welcome Russ, thank you for joining our team. We are very excited to have you. Thank Mike for being a bit cautious but yet opened minded with these projects. I really like hearing your ideas. I did want to remind everyone about the April 9th pancake breakfast. The schools are starting the Reading Under the Lights Program. We are still doing it closed campus at the school during the school day to try to limit some exposure. I want to wish Chief Sweigert good luck on his surgery tomorrow and Assistant Chief McComas for stepping up and helping make sure things run smoothly and all the Chiefs coming together to make the transition smooth so that he can recover and feel better.

a. Approval of Voucher #'s 15312 thru 15437 and Memo #'s M22201 thru M22217. Shows moved to approve, upon roll call Wyatt – Yes, Park – Yes, Nelson – Abstain, Williams – Yes, Shows – Yes and **motion carried.**

b. Motion to go Into Executive Session to consider the Compensation of a Public Employee and to invite the Mayor, City Manager, Finance Director and Law Director - 7:45. Shows so moved. Wyatt seconded the motion, all Yeas on roll call and **motion carried.**

c. Motion to come out of Executive Session – 9:31. Wyatt so moved, all Yeas on roll call and **motion carried.**

Adjourn: 9:32 p.m. Nelson moved to adjourn, all Yeas on roll call and **motion carried.**

Mayor

Clerk of Council

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10140

Held March 21,

20 22

**Rittman City Council Met in a
SPECIAL MEETING
March 21, 2021 -5:30 p.m.**

Members Present: Melissa Shows, Josh Carey, Dave Williams, Ken Park, Chuck Wyatt and Amanda Nelson

Members Absent: None

Presiding: Mayor William Robertson

New Business

a. **Res. No. 8283 A Resolution of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Authorizing the Municipal Manager to Advertise for and Accept Bids for the Sterling Avenue, Erie Street and Walnut Street Waterline Improvement Project and Decaling an Emergency. Three Readings.** Res. No. 8283 was read on first reading. Nelson moved to suspend the rules, all Yeas on roll call and **motion carried.** Carey moved to adopt. Williams inquired if they would ever run lines by the Rails to Trails. Brown responded it would be easy to do it needed. All Yeas on roll call and **motion carried.**

Adjourn: 5:34 p.m. Carey moved to adjourn, all Yeas on roll call and **motion carried.**

Mayor

Clerk of Council

RECORD OF ORDINANCES

Ordinance No. 8281

Passed: _____, 2022

ORDINANCE NO. 8281

AN ORDINANCE OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, AUTHORIZING THE MUNICIPAL MANAGER TO PURCHASE A VACTOR 2110I SEWER JET AND RELATED EQUIPMENT FROM JACK DOHENY COMPANIES, INC. OF TWINSBURG, OHIO FOR A SUM NOT TO EXCEED \$408,845.00 PURSUANT TO THE OHIO COOPERATIVE PURCHASING ACT AND DECLARING AN EMERGENCY.

WHEREAS, the City, pursuant to Resolution No. 6075, did agree to participate in state contracts in accordance with the Ohio's Cooperative Purchasing Act as set forth in Ohio Revised Code §125.04; and

WHEREAS, the City is able to purchase through that program trucks and related equipment at a favorable cost; and

NOW THEREFORE, be it ordained by the Council of the city of Rittman, Counties of Wayne and Medina and State of Ohio, two-thirds of all members elected and appointed thereto concurring:

SECTION ONE.

That the Municipal Manager be and is hereby authorized to purchase from Jack Doheny Companies, Inc., of Twinsburg, Ohio a Vactor 2110I Sewer Jet and related equipment for a sum not to exceed \$408,845.00 pursuant to Ohio's Cooperative Purchasing Act.

RECORD OF ORDINANCES

Ordinance No. 8281

Passed: _____, 2022

SECTION TWO.

That the Municipal Manager is hereby authorized to pay said sum plus interest according to the lease amortization agreement to be determined from Account No. 655.650.5540.

SECTION THREE.

That because of the immediate need to purchase a Vactor 2110I Sewer Jet and related equipment, this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health and safety and shall go into immediate force and effect upon its passage.

Passed: _____, 2022

Mayor

Attest:

Clerk of Council

RECORD OF ORDINANCES

Ordinance No. 8282

Passed: _____, 2022

ORDINANCE NO. 8282

AN ORDINANCE OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, AMENDING SECTION 171.55 COMPUTATION AND USE OF VACATION OF THE CODIFIED ORDINANCES OF THE CITY OF RITTMAN.

NOW THEREFORE, be it ordained by the Council of the City of Rittman, Counties of Wayne and Medina and State of Ohio, two-thirds of all members elected and appointed thereto concurring:

SECTION ONE.

That section 171.55 Computation and use of Vacation be amended as follows:

1. Subsection (c) which currently reads: "An employee is allowed to maintain a maximum carryover of one week's vacation and forfeits any unused vacation in excess of one (1) week" shall be deleted and omitted entirely.

2. Renumber or reorder the remaining subsections so that they are in sequential numerical or alphabetical order.

SECTION TWO

That this Ordinance shall be effective at the earliest time allowable by law.

Passed: _____, 2022

Mayor

Attest:

Clerk of Council

RECORD OF ORDINANCES

Ordinance No. 8284

Passed: _____, 2022

ORDINANCE NO. 8284

AN ORDINANCE OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE NO. 8258, AS AMENDED ACCORDING TO THE ATTACHED SHEET(S) AND DECLARING AN EMERGENCY.

WHEREAS, certain appropriations are necessary for the continued operations of Municipal Services; and

WHEREAS, this Ordinance will provide for the efficient and lawful appropriations to fund Municipal Services; and

NOW THEREFORE, be it ordained by the Council of the city of Rittman, Counties of Wayne and Medina and State of Ohio, two-thirds of all members elected and appointed thereto concurring:

SECTION ONE.

That the annual Appropriation Ordinance is amended pursuant to the attached Exhibit "A".

SECTION TWO.

That a certified copy of this Ordinance be delivered to the Wayne County Auditor.

SECTION THREE.

That because of the immediate need for the appropriation of said funds, this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health and safety and shall go into immediate force and effect upon its passage.

RECORD OF ORDINANCES

Ordinance No. 8284

Passed: _____, 2022

Passed: _____, 2022

Mayor

Attest:

Clerk of Council

2022 APPROPRIATIONS AMENDMENT #3

Fund	Department	Amount	Description
100 General	Recreation	7,330.00	Health Insurance
100 General	Parks	14,807.00	Health Insurance
500 Debt Retirement	Other	19,370.00	Payoff of USDA Bonds (Dispatch Equipment)

2022 Budget

	2022	2022
FUND	Budget Revenues	Budgeted Expenses
100 General Fund	2,880,995	3,005,613
101 Budget Stabilization	0	0
210 Emergency Med. Serv.	511,610	654,378
220 Street Maint. & Repair	372,200	396,336
225 State Highway	29,230	50,000
227 Coronavirus Relief	0	0
228 American Rescue Plan Act	340,000	0
230 Permissive Tax	200,000	200,000
235 Permissive Tax II	52,000	89,000
240 Police Pension	36,400	30,600
250 Law Enforcement & Educ.	300	0
251 Law Enforcement	9,000	22,000
255 Law Enforcement Assist. Grant	0	0
256 Cont Professional Training	0	0
270 Educ. & Recreation Assist.	0	0
271 Baseball Field Maintenance	0	0
280 SAFER Grant	136,098	136,257
400 Capital Improvements	2,669,266	2,861,178
410 Fire Dept. Capital Impr.	107,000	278,203
500 Debt Retirement	0	35,653
600 Water	6,271,000	6,069,302
603 Water Bond Retirement	0	0
650 Sewer	1,128,000	1,205,892
655 Sewer Surplus	300,000	399,289
656 Sewer Revenue Bond Ret.	0	0
657 Sewer Revenue Bond Reserve	0	0
680 Solid Waste	610,000	611,185
681 Storm Sewer	160,000	45,000
700 Cemetery	7,000	30,000
710 Recreation Trust	5,500	0
801 Returnable Bonds	0	49,540
802 DARE	2,500	2,500
803 Police Association	1,500	2,000
	\$15,829,599	\$16,173,926

	Personal Services	Other Expenses	Total
General Fund			
Safety Service Police	1,120,100	163,270	1,283,370
Safety Service St. Lighting	0	33,800	33,800
Public Health & Welfare Cemetery	83,905	16,955	100,860
Public Health & Welfare County Health	0	20,120	20,120
Public Health & Welfare Public Health	0	0	0
Public Health & Welfare Pest & Animal Control	0	10,000	10,000
Leisure Time Parks	137,817	36,470	174,287
Leisure Time Recreation Center	210,178	164,045	374,223
Leisure Time Nature Preserve	53,305	10,000	63,305
Transportation Street Maint. & Repair	101,477	12,400	113,877
Transportation Veh. Maint.	0	0	0
General Govt City Council & Mayor	41,656	0	41,656
General Govt Administration	163,955	195,610	359,565
General Govt Finance & Income Tax	192,775	92,000	284,775
General Govt Lands & Buildings	0	3,000	3,000
General Govt Law	37,800	10,000	47,800
General Govt Other General	6,750	88,225	94,975
General Govt Other Uses	0	0	0
Total General Fund	2,149,718	855,895	3,005,613

Other Funds			
101 Budget Stabilization	0	0	0
210 EMS	477,408	176,970	654,378
220 Street Maint. & Repair	313,066	83,270	396,336
225 State Highway	10,000	40,000	50,000
227 Coronavirus Relief	0	0	0
228 American Rescue Plan Act	0	0	0
230 Permissive Tax	0	200,000	200,000
235 Permissive Tax II	0	89,000	89,000
240 Police Pension	30,000	600	30,600
250 Law Enforcement & Educ.	0	0	0
251 Law Enforcement	22,000	0	22,000
255 Law Enforcement Assist. Grant	0	0	0
256 Cont Professional Training	0	0	0
270 Educ. & Recreation Assist.	0	0	0
271 Baseball Field Maintenance	0	0	0
280 SAFER Grant	110,257	26,000	136,257
400 Capital Improvements	0	2,861,178	2,861,178
410 Fire Dept. Capital Impr.	210,303	67,900	278,203
500 Debt Retirement	0	35,653	35,653
600 Water	505,402	5,563,900	6,069,302
650 Sewer	433,742	772,150	1,205,892
655 Sewer Surplus	0	399,289	399,289
680 Solid Waste	58,985	552,200	611,185
681 Storm Sewer	0	45,000	45,000
700 Cemetery	0	30,000	30,000
710 Recreation Trust	0	0	0
801 Returnable Bonds	0	49,540	49,540
802 DARE	0	2,500	2,500
803 Police Association	0	2,000	2,000
Total Budget	\$4,320,881	\$11,853,045	\$16,173,926