

**RITTMAN CITY COUNCIL – AGENDA
REGULAR MEETING
Monday, September 25, 2023 at 7:00 p.m.**

- 1. Invocation**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes**
 - a. September 11, 2023**
- 5. Presentation by Chief Shows**
- 6. Citizens Forum**
- 7. Old Business**

None
- 8. New Business**
 - a. Ord. No. 8372 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending the Annual Appropriation Ordinance No. 8318, as Amended According to the Attached Sheet(s) and Declaring an Emergency. Three Readings.**
 - b. Res. No. 8373 A Resolution of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Certifying that when a Municipal Obligation was Incurred Sums were Lawfully Appropriated in the Funds to Satisfy the Obligation and Sufficient Sums Currently Exist to Satisfy this Obligation According to the Attached Sheet(s) and Declaring an Emergency. Three Readings.**
- 9. City Manager’s Remarks**
- 10. Finance Director’s Remarks**
- 11. Council Remarks**
 - a. Motion to Go into Executive Session – in Accordance with Any Subject Under ORC 121.22 (if needed).**
 - b. Motion to Come out of Executive Session.**
- 12. Adjournment**

RECORD OF PROCEEDINGS

Minutes of Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 11,

2023

**Rittman City Council Met in a
REGULAR MEETING
Monday, September 11, 2023
7:00 p.m.**

Members Present: Chuck Wyatt, Dave Williams, Josh Carey, Ken Park, Amanda Nelson and Melissa Shows
Members Absent: None
Presiding: Mayor William Robertson

The invocation was given by Dave Williams followed by the pledge of allegiance.

Approval of Minutes

- a. **July 10, 2023** – Williams moved to approve, all Yeas on roll and **motion carried.**
- b. **August 21, 2023 – Special Meeting** – Wyatt moved to approve, upon roll call Williams – Abstain, Park – Yes, Shows – Yes, Wyatt – Yes, Carey – Yes, Nelson - Yes and **motion carried.**

Citizens Forum

None

Old Business

None

New Business

a. **Res. No. 8369 A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor. Three Readings.** Res. No. 8369 was read on first reading. Shows moved to suspend the rules, all Yeas on roll call and **motion carried.** Wyatt moved to adopt, all Yeas on roll call and **motion carried.**

b. **Ord. No. 8370 An Ordinance of the Council of the City of Rittman, Wayne and Medina Counties and State of Ohio, Amending the Annual Appropriation Ordinance No. 8318, as Amended According to the Attached Sheet(s) and Declaring an Emergency. Three Readings.** Ord. No. 8370 was read on first reading. Shows moved to suspend the rules, all Yeas on roll call and **motion carried.** Nelson moved to adopt, all Yeas on roll call and **motion carried.**

City Managers Remarks

Waterline update - The city received final approval for the Main Transmission waterline from the EPA. Construction is expected to begin in November.

Andy Bailis - Congratulations to Rittman Fire Department Captain, Andy Bailis who was hired by Valley City Fire Department as their first full-time Chief. We appreciate Andy for the dedication he gives to the City of Rittman and wish him the very best as Chief of Valley Fire.

RECORD OF PROCEEDINGS

Minutes of

Council

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 11, 20 23

W. Ohio - As you can see progress on the resurfacing of W. Ohio is coming along. We decided to add curbs and replace sidewalks behind the curbs at Main and W Ohio to help with stormwater issues that have been occurring at the intersection.

Flu shots - We are again offering flu shots to our employees and council (flyer attached) on Wednesday, September 27th from 9-10 AM at the Fire Department.

RUTL - Reading Under the Lights has been moved to September 28th from 5-7 pm at Rittman Elementary. Please let everyone know who have children in their lives so they can come out to enjoy this very fun and educational event!

Owl Prowl - The Division of Wildlife will be offering an Owl Prowl at the Nature Preserve on Thursday, September 28th at 7 PM. Meet at the kayak launch pavilion for a 30-minute presentation. After that, Jamey Emmert will lead a hike to the boardwalk where she will try to call in a few owls. No sign-up necessary. Hope to see you there!

IT Maintenance - Due to IT maintenance, the City of Rittman administrative offices will be closed on Friday, September 15th. There will be no access to computers citywide. All directors and chiefs have been informed.

Trick or Treat - Rittman's trick or Treat will be **Saturday, October 28th from 4-6 PM.**

I want to echo what Dave said about today being a day that we commemorate and remember. We thank our first responders and everyone who is out there working hard to save our lives and keep us safe.

Finance Director's Remarks

I don't have anything to add tonight.

a. **Approval of Financial Report for August, 2023.** Nelson moved to approve, all Yeas on roll call and **motion carried.**

Council Remarks

Cary – nothing tonight.

Wyatt – nothing tonight.

Williams – thanks for doing the curbs for wheelchair accessible. It looks very nice going down Ohio Avenue. Mike, there is a leaning fire hydrant off of Main and Erie that's about a 45-degree angle. Mike responded it is on the list to get repaired, someone hit it. Williams inquired if it was functional. Mike responded it was but he wouldn't use it.

Park – nothing tonight.

Nelson – nothing tonight.

Shows – I want to Echo the 911 remembrances that go on around the country. Thanking our first responders who I feel do a top-notch job. I do want to point out on Bobbie's report that Reading Under the Lights which is normally a school event in the Spring has been moved to the Fall this year. It will be happening on Thursday, September 28th from 5:00 to 7:00 p.m. Which is the same night as the Owl Prowl.

a. **Approval of Voucher #'s 17990 thru 118115 and EFT's 58 thru 94.** Nelson moved to approve, all Yeas on roll call and **motion carried.**

RECORD OF PROCEEDINGS

Minutes of **Council**

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 11, _____ 20 23

Adjourn: 7:09 p.m. - Nelson moved to adjourn, all Yeas on roll call and **motion carried.**

Mayor

Clerk of Council

RECORD OF ORDINANCES

Ordinance No. 8372

Passed: _____, 2023

ORDINANCE NO. 8372

AN ORDINANCE OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE NO. 8318, AS AMENDED ACCORDING TO THE ATTACHED SHEET(S) AND DECLARING AN EMERGENCY.

WHEREAS, certain appropriations are necessary for the continued operations of Municipal Services; and

WHEREAS, this Ordinance will provide for the efficient and lawful appropriations to fund Municipal Services; and

NOW THEREFORE, be it ordained by the Council of the city of Rittman, Counties of Wayne and Medina and State of Ohio, two-thirds of all members elected and appointed thereto concurring:

SECTION ONE.

That the annual Appropriation Ordinance is amended pursuant to the attached Exhibit.

SECTION TWO.

That a certified copy of this Ordinance be delivered to the Wayne County Auditor.

SECTION THREE.

That because of the immediate need for the appropriation of said funds, this Ordinance is hereby declared to be an emergency measure necessary for the public peace, health and safety and shall go into immediate force and effect upon its passage.

RECORD OF ORDINANCES

Ordinance No. 8372

Passed: _____, 2023

Passed: _____, 2023

Mayor

Attest:

Clerk of Council

2023 APPROPRIATIONS AMENDMENT #10

Fund	Department	Amount	Description
100 General	Various	0	Reallocate appropriations

2023 Budget

FUND	2023	2023		
	Budget Revenues	Budgeted Expenses	Personal Services	Other Expenses
100 General Fund	2,723,107	3,398,339		
101 Budget Stabilization	0	0		
210 Emergency Med. Serv.	713,322	714,342		
220 Street Maint. & Repair	375,950	446,505		
225 State Highway	29,990	30,000		
228 American Rescue Plan Act	0	38,075		
230 Permissive Tax	108,656	108,656		
235 Permissive Tax II	54,000	134,000		
240 Police Pension	33,700	30,600		
250 Law Enforcement & Educ.	175	0		
251 Law Enforcement	10,000	10,000		
252 OneOhio Opioid	515	0		
256 Cont Professional Training	0	0		
270 Educ. & Recreation Assist.	0	0		
271 Baseball Field Maintenance	1,000	0		
280 SAFER Grant	108,247	0		
400 Capital Improvements	1,618,500	1,731,019		
410 Fire Dept. Capital Impr.	337,592	358,857		
500 Debt Retirement	0	9,363		
600 Water	4,932,750	5,081,378		
603 Water Bond Retirement	0	0		
650 Sewer	1,184,750	1,227,357		
655 Sewer Surplus	5,730,000	5,728,468		
656 Sewer Revenue Bond Ret.	0	0		
657 Sewer Revenue Bond Reserve	0	0		
680 Solid Waste	608,000	597,932		
681 Storm Sewer	185,000	166,481		
700 Cemetery	7,000	5,000		
710 Recreation Trust	5,400	0		
801 Returnable Bonds	0	12,919		
802 DARE	2,500	2,500		
803 Police Association	0	0		
	\$18,770,154	\$19,831,791		
			Personal Services	Other Expenses
General Fund				Total
Safety Service	Police	1,111,704	178,660	1,290,364
Safety Service	St. Lighting	0	28,247	28,247
Public Health & Welfare	Cemetery	64,516	24,120	88,636
Public Health & Welfare	County Health	0	20,832	20,832
Public Health & Welfare	Pest & Animal Control	954	7,000	7,954
Leisure Time	Parks	49,894	33,763	83,657
Leisure Time	Recreation Center	236,737	172,587	409,324
Leisure Time	Nature Preserve	60,665	50,500	111,165
Transportation	Street Maint. & Repair	85,100	13,764	98,864
General Govt	City Council & Mayor	45,740	0	45,740
General Govt	Administration	167,379	168,212	335,591
General Govt	Finance & Income Tax	219,365	40,249	259,614
General Govt	Lands & Buildings	0	3,750	3,750
General Govt	Law	39,750	130,150	169,900
General Govt	Other General	5,300	34,401	39,701
General Govt	Other Uses	0	405,000	405,000
Total General Fund		2,087,104	1,311,235	3,398,339
Other Funds				
101 Budget Stabilization	0	0		0
210 EMS	500,472	213,870		714,342
220 Street Maint. & Repair	377,855	68,650		446,505
225 State Highway	10,000	20,000		30,000
228 American Rescue Plan Act	0	38,075		38,075
230 Permissive Tax	0	108,656		108,656
235 Permissive Tax II	0	134,000		134,000
240 Police Pension	30,000	600		30,600
250 Law Enforcement & Educ.	0	0		0
251 Law Enforcement	10,000	0		10,000
400 Capital Improvements	0	1,731,019		1,731,019
410 Fire Dept. Capital Impr.	185,815	173,042		358,857
500 Debt Retirement	0	9,363		9,363
600 Water	475,758	4,605,620		5,081,378
650 Sewer	475,236	752,121		1,227,357
655 Sewer Surplus	0	5,728,468		5,728,468
680 Solid Waste	81,576	516,356		597,932
681 Storm Sewer	75,731	90,750		166,481
700 Cemetery	0	5,000		5,000
710 Recreation Trust	0	0		0
801 Returnable Bonds	0	12,919		12,919
802 DARE	0	2,500		2,500
803 Police Association	0	0		0
Total Budget	\$4,309,547	\$15,522,244		\$19,831,791

Appropriation Amendment #10

Account Details

Account	Approp
100.121.51060 P.E.R.S. - LAW DIRECTOR	875
100.122.53105 PROSECUTOR - MISCELLANEOUS	150
100.131.51010 SALARIES - FINANCE	13,475
100.131.51015 SICK/VACATION BUYBACK - FINANCE	(774)
100.131.51030 OVERTIME - FINANCE	43
100.131.51060 P.E.R.S. - FINANCE	7,889
100.131.51090 MEDICARE - FINANCE	331
100.131.51100 HEALTH INSURANCE - FINANCE	3,228
100.132.53408 MISC. CONTRACTUAL SERVICES - TAX	(26,523)
100.140.51010 SALARIES - CITY MANAGER - ADMINISTRATION	10,067
100.140.51015 SICK/VACATION BUYBACK - ADMINISTRATION	(1,000)
100.140.51060 P.E.R.S. - ADMINISTRATION	2,856
100.140.51090 MEDICARE - ADMINISTRATION	64
100.140.51100 HEALTH INSURANCE - ADMINISTRATION	161
100.140.51101 LIFE INSURANCE - ADMINISTRATION	50
100.140.53603 BANK FEES - ADMINISTRATION	880
100.140.53605 ELECTRIC - ADMINISTRATION	1,457
100.140.53607 TELEPHONE - ADMINISTRATION	48
100.140.53613 ADVERTISING - ADMINISTRATION	(1,059)
100.140.53712 MAINTENANCE AGREEMENTS - ADMINISTRATION	(13,060)
100.140.54303 COPY MACHINE USAGE - ADMINISTRATION	567
100.140.54305 VEHICLE FUEL - ADMINISTRATION	236
100.150.53413 PROPERTY TAXES - Misc	(817)
100.150.53414 ELECTIONS - Misc	3,143
100.150.53514 COUNTY AUDITOR/TREASURER FEES - Misc	(3,475)
100.210.51070 POLICE PENSION - POLICE	30,079
100.210.51090 MEDICARE - POLICE	474
100.210.51100 HEALTH INSURANCE - POLICE	17,048
100.210.51202 UNIFORMS - POLICE	350
100.210.51203 CIVIL SERVICE EXAMS - POLICE	1,620
100.210.51208 TRAINING & CONFERENCES - POLICE	(7,900)
100.210.53712 MAINTENANCE AGREEMENTS - POLICE	(4,000)
100.210.54204 EQUIPMENT - POLICE	(2,500)
100.210.54301 OFFICE SUPPLIES - POLICE	1
100.210.54303 COPY MACHINE USAGE - POLICE	722
100.212.51010 SALARIES - SERGEANTS - POLICE	(20,000)
100.220.51010 SALARIES - PATROLMEN - POLICE	(2,500)
100.220.51020 PART TIME SALARY - PATROLMEN - POLICE	(6,000)
100.220.51030 OVERTIME - PATROLMEN - POLICE	2,844
100.222.51020 PART TIME SALARY - SCHOOL GUARDS - POLIC	204
100.225.51020 SALARIES - RECORDS CLERK	1,291
100.380.51010 SALARIES - CEMETERY	(4,853)

100.380.51020	PART TIME SALARY - CEMETERY	(4,790)
100.380.51060	P.E.R.S. - CEMETERY	679
100.380.51100	HEALTH INSURANCE - CEMETERY	(7,339)
100.410.51021	LIFEGUARDS - REC CENTER	22,081
100.410.53605	ELECTRIC - REC CENTER	600
100.410.53802	REPAIR & MAINT/NAT - REC CENTER	828
100.410.54303	COPY MACHINE USAGE - REC CENTER	657
100.410.54305	VEHICLE FUEL - REC CENTER	(633)
100.410.54307	CHEMICAL SUPPLIES - REC CENTER	1,046
100.440.51010	SALARIES - PARKS	(9,000)
100.440.51090	MEDICARE - PARKS	71
100.440.51100	HEALTH INSURANCE - PARKS	(14,897)
100.440.54304	MAINTENANCE SUPPLIES - PARKS	53
100.445.51060	P.E.R.S. - NATURE PRESERVE	954
100.445.51100	HEALTH INSURANCE - NATURE PRESERVE	744
100.445.53408	MISC. CONTRACTUAL SERVICES - NATURE PRES	2,915
100.445.54304	MAINTENANCE SUPPLIES - NATURE PRESERVE	(2,915)
100.520.54304	MAINTENANCE SUPPLIES - PUBLIC HEALTH	(3,000)
100.710.51010	SALARIES - STREET MAINTENANCE	3,789
100.710.51060	P.E.R.S. - STREET MAINTENANCE	2,228
100.710.51090	MEDICARE - STREET MAINTENANCE	58
100.710.51100	HEALTH INSURANCE - STREET MAINTENANCE	179

0

RECORD OF ORDINANCES

Ordinance No. 8373

Passed: _____, 2023

RESOLUTION NO. 8373

A RESOLUTION OF THE COUNCIL OF THE CITY OF RITTMAN, WAYNE AND MEDINA COUNTIES AND STATE OF OHIO, CERTIFYING THAT WHEN A MUNICIPAL OBLIGATION WAS INCURRED SUMS WERE LAWFULLY APPROPRIATED IN THE FUNDS TO SATISFY THE OBLIGATION AND SUFFICIENT SUMS CURRENTLY EXIST TO SATISFY THIS OBLIGATION ACCORDING TO THE ATTACHED SHEET(S) AND DECLARING AN EMERGENCY.

WHEREAS, certain certifications are necessary for the continued operations of Municipal Services; and

WHEREAS, this Resolution will provide for the efficient and lawful certifications to provide Municipal Services; and

NOW THEREFORE, be it resolved by the Council of the City of Rittman, Counties of Wayne and Medina and State of Ohio, two-thirds of all members elected and appointed thereto concurring:

SECTION ONE.

The Finance Director is authorized to draw warrants for the payment of Municipal expenses pursuant to the attached Exhibit "A" which is incorporated herein.

SECTION TWO.

That because of the immediate need for the certification and payment of said obligations, this Resolution is hereby declared to be an emergency measure necessary for the public peace, health and safety and shall go into immediate force and effect upon its passage.

RECORD OF ORDINANCES

Ordinance No. 8373

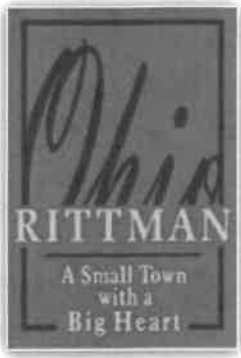
Passed: _____, 2023

Passed: _____, 2023

Mayor

Attest:

Clerk of Council



City of Rittman

30 N. Main St.
Rittman, OH 44270

PURCHASE ORDER

Page: 1
P.O. Number: **2023-35093**
P.O. Date: 09/19/2023
Req. Number: 23-dept-160-A

Deliver To

Requested By: Matt B Bubp
Ship Via:
Terms:

Vendor 03262
MOODY'S OF DAYTON INC
DBA G.M. BAKER & SON CO.
4359 INFIRMARY RD
MIAMISBURG, OH 45342

Line	Description	Account	Qty	Unit	Price/Unit	Amount
001	REPAIRS	600.630.55400				\$18,150.00

Purchase Order Total: \$18,150.00

It is hereby certified that both at the time of making this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract/order have been lawfully appropriated for such purposes. This amount is in the treasury or in process of collection to the credit of the indicated funds, free from any obligation or certificate now outstanding.

9/19/2023

Finance Director

Date

9/19/2023

City Manager

Date

MOODY'S of Dayton, Inc. DBA
G.M. BAKER & SON

2001 CAMARO AVE
 COLUMBUS, OHIO 43207
 PHONE 614-443-3898
 FAX 614-443-4909
 www.moodysofdayton.com

Remit to:
 Moody's of Dayton, Inc.
 4359 Infirmary Rd.
 Miamisburg, OH 45342-1231

INVOICE NUMBER

3901

RECEIVED
 AUG 24 2023

SOLD TO: 1394
 City of Rittman
 30 North Main Street
 Rittman

35093

OH 44270

DESCRIPTION:
 High Service #2

INVOICE DATE	8/22/2023	YOUR ORDER #	RG034601	SALESMAN	R. Case	OUR ORDER #	23054
Quantity	Unit	Description			Unit Price	Amount	

FINAL INVOICE

1.00	EA	Repairs per letter dated June 29, 2023		18,150.00	18,150.00
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Subtotal 18,150.00
Sales Tax 0.00
Less Retainage 0.00

Tax Exempt: Municipality

TOTAL AMOUNT DUE 18,150.00

Terms: A charge on past due balances will be processed at a monthly rate of 1 1/2% (annual percentage rate of 18%) on all accounts over 50 days old.